



## MOOSE CREE FIRST NATION

*Resource Protection Unit*

P.O. Box 190

Moose Factory, ON

P0L 1W0

*Tel: (705) 658-2847*

*Fax: (705) 658-2536*

## CONTRACT OPPORTUNITY

**Summary:** Moose Cree First Nation Resource Protection Unit is seeking an individual to provide janitorial services for the office space, located at 104 Aurora Avenue, Unit F, in Cochrane, Ontario.

The successful candidate will be responsible for cleaning and orderly upkeep of the following areas:

- 10 offices
- Reception Area
- Boardroom
- Kitchen
- 2 Washrooms
- Copier Room
- Hallway

**Duties:** Janitorial tasks such as sweeping and mopping floors, dusting, cleaning and disinfecting washrooms and fixtures and emptying of trash containers. Contractor to submit invoice biweekly.

**Remuneration:** \$25/hour up to 10 hours per week with additional hours every six months for buffing and waxing floors. Cleaning to be done in the evenings or on weekends.

Please submit letter of interest by Friday, January 5<sup>th</sup>, 2018 to:

Judy I. Small  
Special Projects Coordinator/Office Manager  
Resource Protection Unit  
Moose Cree First Nation  
P.O. Box 190  
Moose Factory, ON P0L 1W0  
Email: [judy.small@moosecree.com](mailto:judy.small@moosecree.com)

If you require additional information please call 705-658-2847 Ext: 234